

# Arcadia Dental

620 Old West Central Street

Franklin MA 02038

(508)541-7400



Chart #: \_\_\_\_\_  
FOR OFFICE USE ONLY

## Patient Information

Patient Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Last, First MI (Preferred Name) Gender: \_\_\_\_\_ Family Status: \_\_\_\_\_  
Social Security #: \_\_\_\_\_ Birth Date: \_\_\_\_\_  
Phone (Home): \_\_\_\_\_ (Work): \_\_\_\_\_ Ext: \_\_\_\_\_ Best time to call: \_\_\_\_\_  
Preferred appointment times:  Morning  Afternoon  Evening  Any Time  M  T  W  T  F  S  
Address: \_\_\_\_\_  
Street Apartment #  
City State Zip Code

## HEALTH INFORMATION

Date of Last Dental Visit \_\_\_\_\_ Reason for this visit: \_\_\_\_\_

Have you ever had any of the following? Please check those that apply:

- |   |  |  |   |
|---|--|--|---|
| <input type="checkbox"/> AIDS                 | <input type="checkbox"/> Cancer              | <input type="checkbox"/> Kidney Disease    | <input type="checkbox"/> Sinus Problems   |
| <input type="checkbox"/> Allergies:           | _____  | <input type="checkbox"/> Dialysis          | <input type="checkbox"/> Stomach Problems |
| <input type="checkbox"/> Codeine Allergy      | _____  | <input type="checkbox"/> Liver Disease     | <input type="checkbox"/> Ulcers           |
| <input type="checkbox"/> Penicillin Allergy   | _____  | <input type="checkbox"/> Hepatitis         | <input type="checkbox"/> GERD             |
| _____   | <input type="checkbox"/> Radiation Treatment | <input type="checkbox"/> Jaundice          | <input type="checkbox"/> Venereal Disease |
| _____   | <input type="checkbox"/> Diabetes            | <input type="checkbox"/> Mental Disorders  | OTHER:                                    |
|   |  | _____                                      | <input type="checkbox"/> _____            |
| <input type="checkbox"/> Respiratory Problems | <input type="checkbox"/> Fainting            | <input type="checkbox"/> Nervous Disorders | <input type="checkbox"/> _____            |
| <input type="checkbox"/> Asthma               | <input type="checkbox"/> Glaucoma            | <input type="checkbox"/> Epilepsy          |   |
| <input type="checkbox"/> COPD                 |  | <input type="checkbox"/> Dizziness         |   |
| <input type="checkbox"/> Tuberculosis         | <input type="checkbox"/> Hay Fever           | <input type="checkbox"/> Stroke            |   |
| <input type="checkbox"/> Blood Disease        | <input type="checkbox"/> Head Injuries       | <input type="checkbox"/> Pregnancy         |   |
| <input type="checkbox"/> Anemia               | <input type="checkbox"/> Heart Disease       | Due date: _____                            |   |
| <input type="checkbox"/> Excessive Bleeding   | <input type="checkbox"/> Heart Murmur        | Nursing: _____                             |   |
|   | <input type="checkbox"/> Rheumatic Fever     |  |   |
|   | <input type="checkbox"/> Pacemaker           | <input type="checkbox"/> Artificial Joints |   |
|   | <input type="checkbox"/> High Blood Pressure | Date: _____                                |   |
|   |  | <input type="checkbox"/> Arthritis         |   |
|   |  | <input type="checkbox"/> Rheumatism        |   |

- Have you ever had any complications following dental treatment?  Yes  No  
If yes, please explain: \_\_\_\_\_
- Have you been admitted to a hospital or needed emergency care during the past two years?  Yes  No  
If yes, please explain: \_\_\_\_\_

• Name of Physician: \_\_\_\_\_ Phone: \_\_\_\_\_

• Do you have any health problems that need further clarification?  Yes  No  
If yes, please explain \_\_\_\_\_

• Please list all medications that you're taking, prescriptions and supplements

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

To the best of my knowledge, all of the preceding answers and information provided are true and correct. If I ever have any change in my health, I will inform the doctors at the next appointment without fail.

\_\_\_\_\_ Date \_\_\_\_\_

Signature of patient, parent or guardian

### Referral Information

Whom may we thank for referring you to our practice?  Another patient, friend  Another patient, relative  
 Dental Office  Yellow Pages  Newspaper  School  Work  Other \_\_\_\_\_

Name of person or office referring you to our practice: \_\_\_\_\_

### Spouse or Responsible Party Information

The following is for:  the patient's spouse  the person responsible for payment

Name: \_\_\_\_\_  
 Male  Female  Married  Single  Child  Other \_\_\_\_\_

Social Security #: \_\_\_\_\_ Birth Date: \_\_\_\_\_

Phone (Home): \_\_\_\_\_ (Work): \_\_\_\_\_ Ext: \_\_\_\_\_ Best time to call: \_\_\_\_\_

Address: \_\_\_\_\_  
Street Apartment #  
City State Zip Code

### Employment Information

The following is for:  the patient  the person responsible for payment

Employer Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip Code Phone

### Insurance Information

#### Primary

Name of Insured: \_\_\_\_\_ Is insured a patient?  Yes  No

Insured's Birth Date: \_\_\_\_\_ ID #: \_\_\_\_\_ Group #: \_\_\_\_\_

Insured's Address: \_\_\_\_\_  
Street City State Zip Code

Insured's Employer Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip Code

Patient's relationship to insured:  Self  Spouse  Child  Other \_\_\_\_\_

Insurance Plan Name and Address: \_\_\_\_\_

#### Secondary

Name of Insured: \_\_\_\_\_ Is insured a patient?  Yes  No

Insured's Birth Date: \_\_\_\_\_ ID #: \_\_\_\_\_ Group #: \_\_\_\_\_

Insured's Address: \_\_\_\_\_  
Street City State Zip Code

Insured's Employer Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip Code

Patient's relationship to insured:  Self  Spouse  Child  Other \_\_\_\_\_

Insurance Plan Name and Address: \_\_\_\_\_

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Suite #201

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[www.arcadiadental.info](http://www.arcadiadental.info)

I have read the Notice of Privacy Practices at Arcadia Dental, and grant the staff permission to share my medical information with agents and agencies involved in my care.

Signature of patient, parent, or guardian:

Signature: \_\_\_\_\_

Date:

Relationship to Patient:

Response Date:

## PERIODONTAL HEALTH POLICY

Welcome to Arcadia Dental. At our office every adult patient receives a thorough periodontal evaluation as part of their comprehensive exam. This is required by MA Dental Board, all dental insurance carriers, and our doctors to provide you with a treatment plan.

This is not a painful examination, it takes a few minutes and is done by our hygienists. There is no additional charge for this procedure.

When there are no signs of periodontitis (gum disease) present, we can provide you with a superficial cleaning that would include removal of plaque and tartar above the gumline as well as stains on your teeth. This is called dental prophylaxis.

If there are signs of periodontitis (gum disease) and there is tartar present underneath the gumline, we are required to perform a deeper cleaning. This is called scaling and root planing. This procedure is also not painful, but does require a significant amount of our and your time. Sometimes, the entire mouth is cleaned in a few visits. To maintain the health of your gums, we also recommend that you return for maintenance every 3 months. Seeing our hygienists more frequently will prevent you from building up heavy deposits of tartar and requiring the deeper cleaning.

I understand that my gums will be checked for gum disease. The type of cleaning that I can receive is determined by this examination, it is a clinical decision only. All findings will be explained to me, as well as recommended treatment and any costs associated with it. I understand that if I have gum disease, I cannot receive a prophylactic cleaning in this office, to do so would go against our medico-legal obligation to our patients as well as our ethical comfort zone. (My signature does not acknowledge my consent to services or fees)

Name \_\_\_\_\_

Date \_\_\_\_\_



## **FINANCIAL POLICY**

**My signature below shall serve as my authorization to assign any dental benefits paid by any third-party insurer to my provider. If I have insurance I agree to make a payment of my estimated co-payment at the time services are rendered.**

**I understand that estimated co-payments are estimates only, subject to policy maximums, limitations, coordination of benefit rules and information received from me. After 60 days from the date of treatment any unpaid portion of my bill for services rendered shall be my sole and exclusive responsibility.**

**Patients understand that all dental services provided are charged directly to the patient and that he or she is personally responsible for payment of all balances.**

**As a courtesy, this office will prepare insurance forms and assist in making collections from insurance companies; however, payment is ultimately the patient's sole and exclusive responsibility should the insurer or third-party payer fail, refuse or otherwise neglect to make payment. All collections from third-parties or insurers will be credited to the patient's account.**

**If I do not have insurance, all fees for services rendered are due on the date of service unless prior arrangements have been made in advance.**

**Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_



## CONSENT FOR TREATMENT

I, the undersigned patient, hereby authorize the undersigned provider to perform the procedure(s) listed in my treatment plan. I understand my dental condition and have discussed any available alternate treatment options with the undersigned provider. I have been given a printed copy of the procedure or treatment details.

I understand the risks inherent in the treatment(s). I have discussed these risks with the dentist. The dentist has addressed all questions and concerns I have presented. I understand the expected results of the procedure(s) or course(s) of treatment. I understand that these results cannot be guaranteed and may not be achieved. I am aware of my right to waive treatment of any kind and I am aware of the possible consequences of non-treatment.

I have disclosed my health history information, including allergies, reactions to medicine, diseases, and past procedures. I understand that withholding this information may affect the outcome of the procedure(s) or course(s) of treatment.

I give my consent for the undersigned provider and any other qualified assistants or medical professionals to administer any needed medicine and to perform any compulsory life-saving procedures. I authorize any necessary life-saving procedures to be performed in the event of an emergency during the procedure(s) or course(s) of treatment.

I confirm that I understand this form and the information contained therein. I am fluent in English or have been offered the opportunity to discuss treatment in my native language.

Name:

Signature:

Date: